



Millennium Volunteer Programme - Delivery Partner Agreement

Background

The Millennium Volunteer programme is funded by the Education Authority for NI with the support of the Department of Education and is managed by Volunteer Now.

The Millennium Volunteers programme is built on 9 key principles that make the programme distinctive and they are:

- Sustained personal commitment
- Community benefit
- Voluntary Participation
- Inclusiveness
- Ownership by young people
- Variety
- Partnership
- Quality
- Recognition

This agreement outlines the requirements for delivery and we ask all delivery partners to agree with the conditions outlined below in order to deliver the programme.

Please note that the programme is available for those aged 11 to 25 years. To record hours young people must be 14 before they can join the programme however once they reach their 25th birthday they are deemed to be 'too old' to receive recognition under the MV programme. The same principles of good practice in volunteer management still apply and we seek to ensure that young people receive a good quality volunteering experience through volunteering with our partner organisations.

If you have any queries in relation to the delivery of the programme please contact Volunteer Now on 9023 2020 or email: youth@volunteernow.co.uk



Agreement between Volunteer Now and _____

As a Millennium Volunteer delivery partner, Volunteer Now requires you to agree to the following:

1. Use the MV logo on all publicity material, presentation material or any other material used to promote the programme. Information must be sent to Volunteer Now's youth team for approval before final production.
2. The use of Volunteer Now logo on all material used to promote the Millennium Volunteer programme.
3. Recognition of Volunteer Now's management and the Education Authority's contribution to the programme: "The Millennium Volunteer programme is managed in Northern Ireland by Volunteer Now funded by the Education Authority in Northern Ireland".
4. Delivery partners must issue all young people who participate in the programme with an official Millennium Volunteer record book.
5. Delivery partners must forward on a regular basis the names of their young people who require 50 and 100 hour certificates.
6. Delivery partners must comply with forwarding any monitoring sought by the Education Authority in relation to the MV programme and the young people who receive recognition.
7. Delivery partners must submit, in time, requests for information in relation to the programme, e.g. 200 hour certificate request form, case studies and volunteer champions.
8. Information relating to the 200 Hour Certificates must be submitted on the forms provided and all young people should be encouraged to attend the formal recognition events. Those not able to attend will receive their Award by post directly to the young person.
9. Partner organisations must let Volunteer Now's youth team know of any recognition events for their young people within the programme. Volunteer

Now will be willing to attend any events and will help celebrate achievement through promotion and publicity.

10. Delivery partners should forward opportunities and information to the young people as requested by Volunteer Now, e.g. training, initiatives etc. These will be distributed via e-newsletters. Many young people have stated that they like to know of other volunteering, training or networking opportunities that are available and often these are used to help increase the hours gained.
11. Delivery partners should promote volunteering opportunities on the Volunteer Now website: www.volunteernow.co.uk. Support can be provided to do so. Volunteer Now regularly produces information to promote youth volunteering to young people and good quality opportunities are always welcome.
12. Volunteer Now encourages Millennium Volunteers delivery partners to 'contribute to improving relations between communities by educating children and young people to develop self respect and respect for others, promote equality and work to eliminate discrimination by providing children and young people, in formal and non-formal settings, with opportunities to build relationships with those of different backgrounds and traditions within the resources available' as recommended by the Department of Education in their CRED (Community Relations Equity and Diversity) policy.
13. Partners should not establish social media sites dedicated to the Millennium Volunteers programme. Any posts and information should be included on Volunteer Now's Youth Facebook page. Volunteer Now's youth team also have YouTube and Twitter accounts and would be delighted to include our partners messages and film clips.
14. If an organisation decides not to remain as a Millennium Volunteer delivery partner, details of the young volunteers should be given to Volunteer Now so that they can continue to volunteer and receive their Millennium Volunteers recognition.

Promotion and Support

In order to support your work Volunteer Now has developed literature and resource materials which can be downloaded from our website: www.volunteernow.co.uk or support/information can be provided by contacting the youth team. New policy positions developed by Volunteer Now are attached at Appendix 1 for your information.

Volunteer Now will seek to promote our partners opportunities relevant to young people and their good work. We also seek to promote the commitment given by young people to organisations who agree to endorse the programme, support it financially or otherwise or who are key influencers within the business, community, voluntary and political world.

Privacy Policy Summary for Forms

I give permission for Volunteer Now to collect, hold and use my personal information (you have the right to withdraw this permission at any time).

Volunteer Now/Volunteer Now Enterprises collects your personal information, holds it securely and only uses it for the purposes for which it is intended. For more information about how we use your data, please see our privacy policy at <http://www.volunteernow.co.uk/privacy-policy>.

I agree to recognise our young volunteers through the Millennium Volunteers programme as laid out in the agreement above:

Signed: _____

Date: _____

Organisation: _____

Appendix 1

Policy Positions

In order to support organisations Volunteer Now has developed policy positions with regards to volunteering in private organisations as well as volunteers and job substitution. Our partner organisations have raised queries with us in relation to these two areas and we hope our position is helpful to your work.

Volunteering in Private Organisations

Position:

Volunteer Now considers that the majority of volunteering will take place in the voluntary, community and public sectors, However it recognises that in some instances volunteers may carry out certain roles in the private sector and in such cases this can be supported if the following principles are in place:-

- ✓ The role meets the definition of volunteering in particular there is a choice in what volunteers do and there is clear benefit to society, community, the environment or an individual.
- ✓ The roles carried out by volunteers add value to the work of the organisation in ways that do not contribute to profits except where profits are for community benefit
- ✓ Volunteers are enhancing what is done by paid staff and are not in any way replacing roles that should be paid for.
- ✓ There is a clear value base and good practice in volunteer management framework in place to effectively support volunteer involvement.

Volunteers and Job Substitution

Position:

Volunteer Now recognises that volunteer involvement needs to be reactive to social change. Volunteer Now believes that volunteering roles add value to the work of an organisation and in many instances volunteers are instrumental in delivering the actual services. Where paid staff are involved, volunteers should enhance what is done by them and not replace jobs that should be paid for. Volunteer involvement works best when there are good procedures, clarity of roles, mutual trust and support

